



TECHNOLOGY COMMITTEE

VC of Technology Implementation

VISION

Help Ensure sustainability of the PWH organization through technology implementation

CHARTER

Help execute technology requests for the PWH organization. Work with PWH committees to develop and leverage best practices across the organization. Provide ad-hoc support and guidance to the Committees and Board as needed

PRIMARY DUTIES AND RESPONSIBILITIES *including the following, other duties may be assigned:*

- Work with Technology chair and committees to determine priorities for execution
- Implement a variety of tasks like database clean up and management, automated emails, workflows, website pages (development experience not required or needed), reporting, and more
- Identify and manage committee members
- Communicate status, issues and successes with committee chair
- Attend committee calls
- Abide by and promote the PWH® mission and core values
- Engage support from employer

TIME COMMITMENTS

- Attend PWH Board meetings
 - January
 - August
- Approximately 4-5 hours per month